



January 5, 2010

Dear Westminster Christian School Parent,

Our school clinic keeps a number of medications on hand for your child's use during the day as needed. These medications are given under the supervision of the school nurse, only with permission of the parent and physician. In keeping with state law, a school nurse must have a signed order from a physician to administer both prescription medication and over-the-counter medications. You may use the form on the back of this letter to give your child permission to receive all or none of the listed OTC medications.

Without a medication form signed by the physician, the school nurse cannot administer medication at school. If your child needs an over-the-counter medication and does not have a signed form, we will ask you to bring the medication to your child and administer it during the day.

On the form, you can indicate your desire to be contacted prior to the medication being administered. If you choose this, we will make every attempt to do so with the numbers you provided on the Emergency Procedure Form. In the event that we cannot reach you, we will use our nursing judgment to do what is best for your child, as we would in any circumstance.

This form will be good through the end of the 2010-2011 school year. Please feel free to contact us in the clinic with any questions or concerns at (305)233-2030, ext. 1224.

Thank you.

In Christ,

Lorraine Coy, RN, BSN